



Richland County Department of Building Regulations
Application for Partial Certificate of Occupancy (CO)

Project Name Permit No.
Applicant Name Applicant Title
Company Name Applicant Phone

Please answer all of the following questions:

- 1. Describe the area (offices, patient rooms, etc) to be occupied and the scope of occupancy (storage, furniture, racking, merchandise, customers etc.):
a. Entire Structure -or- Floorplan attached with areas marked.
If Partial CO is not intended for the entire structure, attach an 8 1/2"x11" floorplan with area(s) to be occupied clearly indicated and/or highlighted.
2. Has a fire inspection been performed? YES NO For commercial projects only, submit a copy of an approved fire inspection report with no violations for the area(s) to be occupied. PLEASE DO NOT SUBMIT THIS APPLICATION WITHOUT A FIRE INSPECTION REPORT.
3. Describe the work that remains to be completed (use a separate sheet if necessary).
4. At what date will remaining work be completed?
If work is not complete by the expiration date as indicated above, an additional Partial CO shall be applied for or occupancy shall cease immediately.

Please note that any Partial CO does not include any provisions for plumbing. It is the responsibility of the owner and/or applicant to contact the appropriate agencies for inspections and approvals regarding plumbing work.

I hereby certify that I am the Owner Agent for the Owner and all information contained in this application is true, accurate, and complete to the best of my knowledge. All official correspondence and approvals in connection with this application should be sent to my attention at the address shown above.

Signature Date

RICHLAND COUNTY OFFICE USE ONLY Note Partial CO for issuance per OBC 111.1.4 / RCO 110.1.4.

CPA Conds. Answered? YES NO Fire Insp. Report? YES NO N/A Date:
Inspection Date: Time Limit to complete work: Areas approved:
Accessibility: Route Entrance Parking Signage
Life Safety: Sprinkler Alarm Suppression Temp. Barriers: Smoke Dets.
Plans Examiner Inspector CBO